



Model Paper 2023-2024

Time: 120 Minutes (02 Hour) Grade: VI Subject: Computer Education Total Marks: 100

Name of Student: \_\_\_\_\_ S/D/O \_\_\_\_\_ Gender :(Boys/Girls)

Medium: \_\_\_\_\_ School Name: \_\_\_\_\_

Taluka: \_\_\_\_\_ City/Village: \_\_\_\_\_ Signature of Invigilator: \_\_\_\_\_

**SECTION – A (20 Marks)**

**Q.No.1: Encircle the correct choice from the following. Each MCQ carries 01 Mark.**

1. CPU stand for:
  - a) **Central Processing Unit**
  - b) Central Printing Unit
  - c) Computer Processing Unit
  - d) Central Programming Unit
2. We use to transfer data:
  - a) ROM
  - b) RAM
  - c) Hard Disk
  - d) **USB Flash Drive**
3. Which of the following is an input device?
  - a) Monitor
  - b) **Keyboard**
  - c) Printer
  - d) Speaker
4. One Kilobyte (KB) is equal to:
  - a) **512 bytes**
  - b) 2048 bytes
  - c) **1024 bytes**
  - d) 1000 bytes
5. Form the following, a web browser is:
  - a) Microsoft Word
  - b) Adobe Photoshop
  - c) **Google Chrome**
  - d) Microsoft Excel
6. What is the purpose of an operating system?
  - a) **To manage hardware and software**
  - b) To print documents
  - c) To play games
  - d) To make Coffee
7. From following the component that allows switching between programs:
  - a) **Taskbar**
  - b) System Tray
  - c) Start Menu
  - d) Desktop Icons
8. What is the function of a mouse in a computer?
  - a) To display text
  - b) **To control the cursor**
  - c) To print documents
  - d) To play music
9. The menu bar in a window:
  - a) Display the time and date
  - b) Provide shortcuts to frequently used files
  - c) **Access various commands and options**
  - d) Show the list of currently running programs
10. What is the purpose of the 'Save As' command in software applications?
  - a) To close the document
  - b) **To save change made to the document**
  - c) To create a new document
  - d) To print the document

11. An example of an output device is:
- a) **Monitor**
  - b) Keyboard
  - c) Mouse
  - d) USB Drive
12. What is a folder in a computer's file system?
- a) A type of file
  - b) **A collection of files**
  - c) A storage device
  - d) A software application
13. What is the purpose of a web address?
- a) **To identify specific location on the internet**
  - b) To play online games
  - c) To send email
  - d) To create documents
14. What is the primary function of MS Word?
- a) Graphic design
  - b) **Word Processing**
  - c) Image editing
  - d) Spreadsheet Calculations
15. What does the term "**Download**" mean in the context of the internet?
- a) To upload files
  - b) **To save files from internet to a local device**
  - c) To share files with others
  - d) To create new files
16. Which key is used for capitalizing letters on the keyboard?
- a) **Shift/CAPS LOCK**
  - b) Alt
  - c) Ctrl
  - d) Tab
17. The tool that is used to draw something in paint is:
- a) **Brush**
  - b) Erase
  - c) Fill with color
  - d) Selection
18. An example of a storage device is:
- a) Keyboard
  - b) Monitor
  - c) **USB Flash Drive**
  - d) Mouse
19. The purpose of a desktop shortcut in Windows is:
- a) To create a new file
  - b) **To quickly access a program or file**
  - c) To organize files on the desktop
  - d) To change the Computer's wallpaper
20. The function of the right-click menu in Windows is:
- a) To delete files
  - b) To create new file
  - c) **To access additional options**
  - d) To turn off the computer
21. What is the purpose of the print preview option in MS Word?
- a) To print the document
  - b) **To check the document before printing**
  - c) To select the paper size
  - d) To check the printer status
22. Type of software that protects the computer from viruses and malware is:
- a) Operating System
  - b) **Antivirus**
  - c) Web Browser
  - d) Word Processing
23. In computer "**Hardware**" refer to:
- a) Programs and Applications
  - b) **Physical components of a computer**
  - c) The internet and network
  - d) Files and folders
24. What is the shortcut key to save the document in MS Word?
- a) Ctrl+N
  - b) **Ctrl+S**
  - c) Ctrl+P
  - d) Ctrl+C

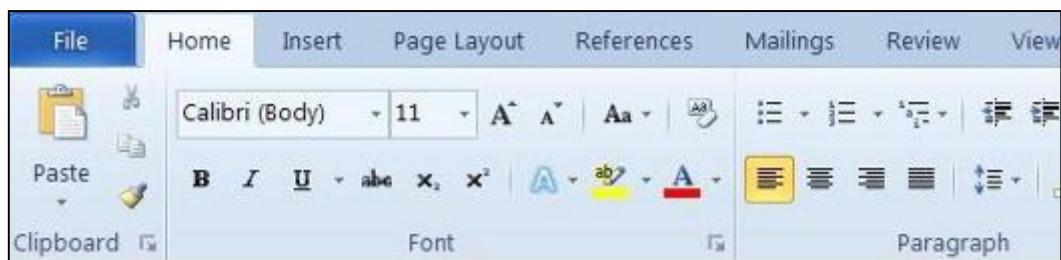
25. Ctrl+V is used for:
- a) Copy a sentence or word
  - b) Paste a sentence or word
  - c) Print the document
  - d) Cut the sentence or word
26. Wireless internet technology that uses radio waves to provide high-speed internet access to devices is
- a) Wi-Fi
  - b) Bluetooth
  - c) NFC
  - d) Ethernet
27. Vacuum tubes were used for processing in:
- a) First generation
  - b) Second generation
  - c) Third generation
  - d) Fourth generation
28. The feature that distinguishes the fifth generation of computers from previous generations is:
- a) Use of vacuum tubes
  - b) Reliance on punch cards
  - c) Implementation of artificial intelligence
  - d) Introduction of microprocessors
29. Number of bits in a byte are:
- a) 4
  - b) 6
  - c) 8
  - d) 10
30. The function does the Recycle Bin primarily serve in Windows operating systems is:
- a) Permanent deletion of files
  - b) Temporary storage for files awaiting transfer
  - c) Recovery of accidentally deleted files
  - d) Backup of system files

## SECTION – B

**Q.No. 2: Answer any 08 following questions. Each question carries 05 marks.**

**Question 14 is compulsory.**

1. Write the name of technology used in each generations.
2. What are any two main functions of Window?
3. What is the difference between hardware and software?
4. Define the following terms.
  - a. URL
  - b. WWW
  - c. CPU
  - d. Email
5. Write any three uses of Word-processing software.
6. Write any two shortcut keys and their used in MS Word.
7. Define the function of Barcode Reader.
8. How to apply **Line Spacing** tool in MS Word?
9. Differentiate between language translators according to their functions.
10. List the names of keypads on a standard computer keyboard and write their function.
11. Write the function of a scanner.
12. Identify any five option from the below picture and write their uses.



## SECTION – C

**Q.No. 3: Answer any 03 questions. Each question carries 10 Marks.**

- A) Explain Expansion Slot's work in motherboard.
- B) Write the steps of creating an account on **Gmail**.
- C) Write a short note on the uses of internet.
- D) How MS Word is useful for students?
- E) How computers are useful in education?

**THE END**



Model Paper 2023-2024

Time: 120 Minutes (02 Hour) Grade: VII Subject: Computer Education Total Marks: 100

Name of Student: \_\_\_\_\_ S/D/O \_\_\_\_\_ Gender :(Boys/Girls)

Medium: \_\_\_\_\_ School Name: \_\_\_\_\_

Taluka: \_\_\_\_\_ City/Village: \_\_\_\_\_ Signature of Invigilator: \_\_\_\_\_

**SECTION – A**

**Q.No.1: Encircle the correct choice from the following. Each MCQ carries 01 Mark.**

1. What a physical part of Computer known as a \_\_\_\_\_.  
a) Software  
b) **Hardware**  
c) Operating System  
d) System Unit
2. Which part of Computer acts like a brain?  
a) RAM  
b) Microprocessor  
c) ROM  
d) Modem
3. \_\_\_\_\_ acts like a traffic control police.  
a) Control Unit  
b) **Microprocessor**  
c) ALU  
d) MU
4. Which device is used for security system and identification.  
a) Finger Reader  
b) Facial Recognition  
c) Robots  
d) **Both a & b**
5. All instructions are stored permanently in \_\_\_\_\_ portion of Computer.  
a) RAM  
b) CU  
c) ALU  
d) **ROM**
6. Software divided into \_\_\_\_\_ categories.  
a) 3  
b) **2**  
c) 4  
d) 6
7. \_\_\_\_\_ is a software that allows the operating system to read the hardware that is attached to the motherboard.  
a) **Operating System**  
b) Antivirus  
c) Device Driver  
d) Language Translator
8. A \_\_\_\_\_ software that helps the user to create and maintain documents, graphs, databases, etc.  
a) Operating System  
b) Entertainment  
c) Educational  
d) **Productivity**
9. AGP stands for \_\_\_\_\_.  
a) **Accelerated Graphic Slot**  
b) Accessible Graphic Slot  
c) Allocated Graphic Slot  
d) Advance Graphic Slot

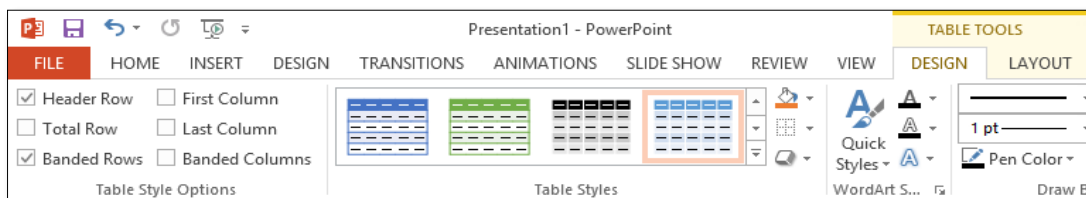
10. VGA stands for \_\_\_\_\_.
- a) Visual Graphic Adaptor
  - b) Vertical Graphic Adaptor
  - c) **Video Graphic Adaptor**
  - d) Video Gaming Accelerator
11. In MS Word, \_\_\_\_\_ different layouts available in View tab/menu.
- a) 4
  - b) 6
  - c) 5
  - d) 2
12. The default view in MS Word is \_\_\_\_\_.
- a) **Print layout**
  - b) Outline layout
  - c) Draft layout
  - d) Web layout In MS Word
13. Which shortcut key is used to copy the text from a document?
- a) CTRL+V
  - b) **CTRL+C**
  - c) CTRL+O
  - d) CTRL+N
14. \_\_\_\_\_ tab consists of different groups that can be helping to check the spelling and grammar in a document, add comments to a document, etc.
- a) Insert
  - b) Design
  - c) **Review**
  - d) View
15. The term Slide is used in \_\_\_\_\_ software.
- a) MS-Word
  - b) MS PowerPoint
  - c) Google Slide
  - d) **Both b & c**
16. There are \_\_\_\_\_ types of Animations are available in MS PowerPoint.
- a) **Two**
  - b) Three
  - c) Four
  - d) Five
17. The collection of design scheme, color, fonts, background, and layout are known as \_\_\_\_\_.
- a) **Template**
  - b) Animations
  - c) Transition
  - d) Slide Show
18. If user wants to add audio and video in their presentation \_\_\_\_\_ menu will help for this task.
- a) Animation
  - b) **Insert**
  - c) Draw
  - d) Slide Show
19. ESP stands for \_\_\_\_\_.
- a) **Email Service Provider**
  - b) Easy Mail Service Provider
  - c) Electronic Mail Service Provider
  - d) Both a and c
20. Paper Clip Icon is used for \_\_\_\_\_ mail.
- a) Send File
  - b) **Attachment file**
  - c) Compose File
  - d) Read File
21. The feature in PowerPoint that allows you to organize your slides by adding titles, subtitles, and bullet points is:
- a) Slides
  - b) Outlines
  - c) **Layouts**
  - d) Master View

22. The feature in PowerPoint that allows you to add movement and sound to your slides during a presentation is:
- a) Animation
  - b) Transition
  - c) Effect
  - d) Multimedia
23. Which of the following is an example of a multimedia device?
- a) Printer
  - b) Scanner
  - c) Webcam
  - d) Keyboard
24. Which key is used to go to the end of a line?
- a) Home
  - b) End
  - c) Page Up
  - d) Page Down
25. The purpose of a search engine is:
- a) To send emails
  - b) To protect against viruses
  - c) To search for information on the internet
  - d) To create documents
26. What does CPU speed measure?
- a) The amount of data a computer can store
  - b) The processing power of a computer
  - c) The number of pixels on a screen
  - d) The capacity of a hard drive
27. The key used to cancel an action or close a window is:
- a) Shift
  - b) Esc
  - c) Control
  - d) Alt
28. The purpose of a firewall in a computer system is:
- a) Protecting against viruses
  - b) Blocking unwanted access
  - c) Cleaning the hard drive
  - d) Enhancing internet speed
29. The symbol that is used for multiplication in Excel is:
- a) +
  - b) -
  - c) \*
  - d) /
30. Which key is commonly used for deleting characters to the right of the cursor?
- a) Enter
  - b) Backspace
  - c) Delete
  - d) Tab

## SECTION – B

**Q.No. 2: Answer any 08 questions. Each question carries 05 marks. Question No. 12 is compulsory.**

1. List the basic components that assembled/attached with CPU.
2. Differentiate between RAM and ROM
3. Differentiate between Expansion Slot and Expansion Card.
4. List that fields of life in which robots are used.
5. Write the use of Presentation Software.
6. How many types of language translators are there?
7. Define the steps of disk cleanup method.
8. Differentiate a hard copy and a soft copy.
9. Why firewall feature is important in operating system?
10. What is the difference between **SAVE** and **SAVE AS**?
11. How can you change the background of all slides.
12. Identify any four options from the below picture and write their uses.



## SECTION – C

**Q.No. 3: Answer any 03 questions. Each question carries 10 Marks.**

- A) Briefly explain the importance of **Motherboard** in Computer.
- B) Give the name of four main components of Robot and explain any two components of robot.
- C) What is the role of **Device Drivers** in operating systems?
- D) Explain the steps of composing an email.
- E) Discuss the Transition and Animation features in Power Point presentations.
- F) Define the rules of creating Password in an email.